

EC MEMBERS PRESENT*: Margie Abab, SCE; Joanne Armstrong, SCE; **Carrie Bisgard, PYLUSD**; Jorge Gamboa, SCE; Jai Garlitos, AUHSD; Raine Hambly, SCE; **Sandi Layana, FJUHSD**; Anna Lopez, FJUHSD; **Heidi Olshan, LAUSD**; Julie Ornelas-Smith, AUHSD; Denise Simpson, SCE; **Connie Van Luit, GGUSD**; **Cynthia Vasquez Petitt, AUHSD**

EC MEMBERS ABSENT*: Santanu Bandyopadhyay, CC; Adam Gottdank, SCE; Mary Lou Vachet, OCDOE; Dana Lynch, NOCROP; Valentina Purtell, SCE; Jose Ramon Nunez, FC

*Bold text denotes Board-Approved Designees and/or Alternatives who officially voted

ADDITIONAL WG MEMBERS PRESENT: Dennis Davino, SCE

NOCRC STAFF PRESENT (WG): Monique Chhabra (DSS); Jesse Crete (Proj. Lead); Joelle Haptonstall (DSS); Esther Landin (Workforce Dev.); Sean McClain (Proj. Lead); Anthony Nguyen (DSS); Hilda Rivera (ESL); Christina Ryan Rodriguez (CTE/I-BEST); Ivan Stanojkovic (ESL)

GUESTS PRESENT INVITED BY NOCRC: N/A

I. Welcome

a. Approve September 15th Meeting Minutes

i. Approved

II. Consortium Updates

a. NOCRC Updates

i. Anaheim Union High School District Board Presentation

1. Discussion of AEBG workgroups, strategies and partnerships within the region

ii. Researcher Position – Vote Required

1. Tina King previously expressed need for Senior Researcher

a. Funding originally presented as 70% AEBG/30% SCE C2C

i. Following evaluation, AEBG proposes increasing funding to 100% of salary/benefits due to high volume of data that will be processed

ii. Senior Researcher will be responsible for both data from both State-required database and AEBG's proprietary database

iii. Approved

iii. Database Status

1. Likely that State will mandate use of CASAS for AEBG consortia

2. AEBG is currently researching the FileMaker Pro format
 - a. Ivan and Sean are working to determine future steps for development of database and creation of roadmap
 - i. Budgeting and time frame for development will follow presentation of roadmap
 - iv. OC WIOA Regional Plan
 1. AEBG has participated in WIOA Regional Board and development of WIOA Regional Plan for the previous two years
 - a. Jesse chosen to represent as head writer for the OC AEBG consortia
 2. AEBG text for OC WIOA Regional Plan has been submitted
 - a. Final comments due mid-November
 - b. All 4 consortia will meet to contribute to draft prior to submission of final comments
 - v. OC Regional Stronger Workforce Plan
 1. Development is currently in process
 2. \$200 million statewide available for colleges to support career pathways
 - a. 6 goals for OC region
 - i. Determined by regional needs
 - ii. AEBG has inserted adult education noncredit language into existing goals
 - vi. AEBG RFA for Technical Support
 1. \$5 million award to run AEBG at state-level
 2. Increased role includes creation of new website, ownership of summit, fiscal responsibility, etc.
 3. Application must be submitted prior to November 14th
 - a. Action item – email RFA information to EC members
 - b. AEBG Summit – November 1-2, Sacramento
 - i. Management team consisting of Jesse Crete, Tina King, Esther Landin, Christina Ryan Rodriguez, and Ivan Stanojkovic will be attending
 1. Jesse, Esther and Christina will be presenting 'Waltzing with WIOA' to summit attendees
- III. Workgroup Updates
 - a. Basic Skills
 - i. Anaheim

1. Attendance has increased
 - a. 66 students enrolled, 17 awaiting to be processed
 - b. First student has graduated
2. 33 students currently enrolled in workshops
 - a. 17 students enrolled in math
 - b. 16 students enrolled in English
- ii. Wilshire
 1. Attendance continues to remain low
 2. Will review and discuss possibility of closing workshop for Winter term
- iii. El Camino
 1. Students graduating at end of November
 - a. Graduation rate is exceeding enrollment rate
 2. 12 students attending on a regular basis
 3. 4 new admissions
- iv. Integrating CTE
 1. Possibility of creating program that required CTE students to be concurrently enrolled in a diploma program
- b. CTE/Combined Workgroup
 - i. Bridges out of Poverty
 1. Postponed until Spring 2017
 - ii. Garden Grove One Stop
 1. 2 classes being offered
 - a. Possibility of increasing course offering to 4 in winter term
 - iii. Orange County Conservation Corp
 1. Course being cancelled due to low enrollment
 - iv. Reviewing additional off-site facilities for certificate programs
 - v. Exploring possibility to bring CTE certificate programs into high schools
 1. Identify gaps in services offered by ROP and Colleges
 - vi. Career Pathways Specialist Positions
 1. Interviews completed, awaiting reference checks

- c. DSS
 - i. CAPED Conference
 - 1. Presented on 'AEBG the North Orange Way'
 - a. Led by AEBG DSS Counselors
 - 2. To offer a similar presentation in San Diego at the end of December
 - ii. Amending Strategy Budget – Vote Required
 - 1. Professional Expert at manager level
 - a. DSS does not have a Special Project Manager like other WGs
 - i. DSS has recommended promoting Joelle Haptonstall to a Professional Expert at the manager level
 - 1. Increase hours to 26 at 38.5 weeks, \$500 for mileage
 - 2. Will work more closely with AEBG management team
 - 3. Approved
 - 2. Job Developer
 - a. Request to add job developer mileage cost to AEBG budget
 - b. Approved
 - iii. DSS WG will be meeting in the following week
- d. ESL
 - i. WIOA Title II Networking
 - 1. RFA expected in coming weeks
 - 2. Approval from Titles I & III required
 - ii. Counseling
 - 1. Counselors are now active at their respective sites
 - a. Actively gaining insight into student needs specific to community sites
 - 2. Considering opening a Retention Specialist position
 - a. Review rosters to determine why students aren't completing courses
 - 3. Counselor led education plans are encouraging students to move from their ESL courses and enroll in on-site courses
 - a. Highlighted need for marketing push to enroll new students off-site

- iii. Babysitting
 - 1. MOUs are awaiting local approval
 - 2. Documenting which students are actively taking advantage of babysitting
 - a. Determine to what extent strategy is affecting retention
 - 3. Mentorship
 - a. Fine-tuning timeline for recruitment of mentors and mentees
 - i. Guided by Fullerton College
 - 1. Fullerton College has hired a Cal State Fullerton student as a mentor
 - a. Cal State mentor is providing insight to ESL Mentorship strategy
 - 4. I-BEST
 - a. Reviewing possibility of offering beginning literacy course within I-BEST model
- e. SASS
 - i. Pilot for Love & Logic Course at Raymond Temple Elementary School
 - 1. 6-week course
 - 2. First session drew 20 attendees
 - a. Feedback from students has been positive
 - b. Pre-tests and post-tests will be submitted
 - 3. Professional development curriculum being developed
 - a. Possibility of being offered as early as January 2017
 - b. Interest from K12 districts and City of Anaheim

Upcoming EC Meetings

November 17th

December 15th

*Note: **Bold** dates denote EC meetings where we will vote on State required deliverables.*