

EC MEMBERS PRESENT*: Margie Abab, SCE; **Carrie Bisgard, PYLUSD**; Araceli Chavez, AUHSD; Raine Hambly, SCE; **Heidi Olshan, LAUSD**; Julie-Ornelas-Smith, AUHSD; **Valentina Purtell, NOCCCD**; Jose Ramon Nunez, FC; Denise Simpson, SCE; **Steve Zamora, FJUHSD**

EC MEMBERS ABSENT*: Joanne Armstrong, SCE (joined via phone briefly); Santanu Bandyopadhyay, CC; Jorge Gamboa, SCE; Jei Garlitos, AUHSD; Adam Gottdank, SCE; Sandi Layana, FJUHSD; Anna Lopez, FJUHSD; Mary Lou Vachet, OCDOE; Dana Lynch, NOCROP; Connie Van Luit, GGUSD; Cynthia Vasquez Pettit, AUHSD

*Bold text denotes Board-Approved Designees and/or Alternatives who officially voted

ADDITIONAL WG MEMBERS PRESENT:

NOCRC STAFF PRESENT (WG): Jesse Crete (Proj. Lead); Joelle Haptonstall (DSS); Esther Landin (Workforce Dev.); Sean McClain (Proj. Lead); Raquel Michel (ESL); Anthony Nguyen (DSS); Christina Ryan Rodriguez (CTE/I-BEST); Erin Sherard (SASS); Ivan Stanojkovic (ESL)

GUESTS PRESENT INVITED BY NOCRC: N/A

- I. Welcome
 - a. Approve October 20th Meeting Minutes
 - i. Approved
 - ii. Meeting minutes will no longer be printed for distribution during EC meetings
 - iii. Meeting minutes and relevant documentation will be provided to members through a shared online folder
- II. Consortium Updates
 - a. AEBG Summit Report
 - i. NOCRC Management Team consisting of Christina Ryan Rodriguez, Esther Landin, Ivan Stanojkovic, Jesse Crete reported on their experiences at the Summit
 - ii. Presented 'Waltzing with WIOA'
 1. Received overwhelmingly positive reviews; received highest number of review submissions
 - iii. Opportunity to compare strategies and methodologies with other AEBG consortia
 - b. Data Collection
 - i. Deadline moved to February 20, 2017
 - ii. EC will vote on proposal on February 16, 2017, at the latest
 - iii. A third-party consultant, Sasha Stanojkovic, presented an information session on FileMaker Pro and relevant applications to management team and select district staff
 - iv. Ivan Stanojkovic has provided the NOCRC management team with a template to display workflow and processes
 1. Will allow for more efficient communication with developer/consultant during database construction
 - v. EC will be provided with an updated NOCRC organizational chart in December
- III. Workgroup Updates

- a. SASS
 - i. Identified regional need for full-time faculty mentor
 - 1. Support member and partner districts
 - 2. Year-to-year funding position
 - a. District willing to absorb position in the event contract renewal does not occur
 - b. Tenure-track position
 - 3. Would teach pilot and regular courses, workshops and provide professional development
 - a. Cannot teach apportionment courses
 - 4. EC will vote on this position December
 - a. Will impact 2017-18 budget
 - b. Would be first, full-time categorically funded faculty member on tenure-track in the district
 - 5. Tenure review and contract language are concerns due to changing job responsibilities and fluid-nature of SASS strategy
 - a. Due to specificity of skills and course material, issues may arise if SCE takes on contract and faculty member begins teaching other non-credit courses
 - i. SCE would hire faculty member by discipline, in this case parenting.
 - 1. Faculty member would qualify to teach under ECE and parenting
 - ii. According to State guidelines AEBG cannot teach parenting courses
 - 1. Must teach in AEBG approved areas
 - 6. State has recommended that NOCCCD submit documentation relieving AEBG of any long-term obligation to full-time faculty member
 - ii. Approaching final week of Love & Logic Pilot at Raymond Elementary
 - 1. Reaction continues to be positive from current students
 - 2. Future pilots
 - a. Two pilots will be run at Fullerton, one at Wilshire
 - 3. Continuing to search for a part-time instructor
 - 4. Erin Sherard has completed another training workshop taught by Dr. Fay, creator of Love & Logic curriculum
 - iii. Module 1 of the Love & Logic curriculum has been translated into Spanish by Araceli Chavez
 - 1. Discussion of translating videos/adding subtitles and workbooks is ongoing
 - iv. Action Item – prepare SASS narrative for Valentina to present to board.
- b. ESL
 - i. Ivan presented to Fullerton College ESL faculty regarding AEBG purpose and mentorship program
 - 1. Focus on students transferring into Fullerton College and making them aware of available resources
 - ii. Admin Assistant I
 - 1. 14 candidates have been selected for preliminary interviews
 - iii. Babysitting
 - 1. MOUs are being returned from member and partner districts
 - iv. Counseling
 - 1. Counselors gather relevant information from students when meeting with them

- a. There is significant interest amongst student in earning their high school diploma
 - i. Two more students have transferred into high school program since October
 2. Counselors are reporting significant cooperation between off-site and on-site staff
 3. Los Amigos Education Conversations
 - a. Hosted by AUHSD
 - b. Advocates for Latino students in Orange County
 - i. Involved community leaders, parents and school staff/faculty
 - ii. Brief presentation, followed by community discourse
 - c. Possibility of event being hosted at NOCCCD discussed
 - i. Required venue of at least 200 capacity
- c. DSS
 - i. San Diego – Transitional Alliance Conference
 - ii. Professional Development
 1. Mental health workshops conducted at local schools
 2. Focus on Autism at Fullerton College
 - iii. Job Development
 1. Presenting to local high schools
 - a. Educating students on employment options
 - iv. Counselors
 1. Off-site counselors are continuing to present at their sites
 - v. Challenges
 1. Students reported desire for more services/service availability on college campuses
 - vi. Full-time Counselor
 1. Full-time counselor hired through AEBG for ASD program
 2. Lab will be open 4-days a week, on 5th day will work with Job Development
 3. OCRP Presentation
- d. CTE/Combined Workgroup
 - i. One Stop
 1. Recap events of previous term with Albert at One Stop prior to beginning Winter term
 - a. Desire to increase course offerings
 2. Asked to continue to prioritize older-adult population
 - a. Possible expansion into Veteran and Social Security referral groups
 3. Positive student reaction to on-site instructional aide
 - a. Feeling of increased support by students
 4. Will reach out EC to find additional instructor candidates for Older Adult/Entry-Reentry courses
 - a. Action Item – send out flyer and minimum qualifications for instructor
 - ii. 3 Career Pathways Specialists have been hired
 1. Hiring dates are staggered
 2. Will re-fly position to hire a fourth
 - iii. North Orange County Chamber of Commerce
 1. NOCRC will be featured in 'Hidden Gems' newsletter
 - iv. December Workshop
 1. First two weeks of December at Gilbert and El Camino off-site labs

2. Focus on skills necessary to gain and maintain employment
3. Esther Landin is currently seeking presenters for workshops
 - a. Soft skills, promoting job openings, etc.
 - b. Held during December in hopes of increasing student retention following the winter break
4. Currently working with 8 agencies to provide 20 workshops
- v. State Chancellor
 1. Granting \$200 million to CTE programs
- e. Basic Skills
 - i. Per Valentina's approval, will be extending Gilbert South offerings in December
 - ii. Tutor Lingo
 1. Would establish standardized tutor training
 - iii. El Camino
 1. Classes returning to Tuesdays and Thursdays starting January 9th
 - iv. Partnership with ESL
 1. Request to continue sending interested ESL students to off-site labs
 - v. Request to promote transitioning to college course
 1. Offered at Fullerton
 2. Open to all high school students, will receive course credit
- IV. OC WIOA Regional Plan Draft
 - a. Final paragraph requires approval by EC
 - i. Remainder of document is identical to draft that was distributed at the previous EC meeting
 - ii. Other consortia accept intent, but are concerned about reporting timeline and how it will affect individual consortium operations
 - iii. Paragraph emphasizes that WIOA and all 4 consortia will work together and share reported data
- V. Upcoming Regional Events
 - a. Margie Abab will be promoting off-site labs and high school transition courses
 - i. A flier detailing these courses will be available to EC members

Upcoming EC Meetings

December 15th

*Note: **Bold** dates denote EC meetings where we will vote on State required deliverables.*