

EC MEMBERS PRESENT*: Margie Abab, NOCE; Ranae Bryant, AUHSD; **Joyce Carrigan, NOCCCD; Carrie Bisgard, PYLUSD; Jei Garlitos, AUHSD;** Adam Gottdank, NOCE; Raine Hambly, NOCE; **Heidi Olshan, LAUSD;** Julie Ornelas-Smith, AUHSD; José Ramón Núñez, FC; **Katy Ramezani, OCDOE' Mary Lou Vachet, OCDOE**

EC MEMBERS ABSENT*: Joanne Armstrong, NOCE; Santanu Bandyopadhyay, CC; Araceli Chavez, AUHSD; Katalin Gyurindak, NOCE; **Gail Kairis, NOCROP; Sandi Layana, FJUHSD;** Anna Lopez, FJUHSD; **Dana Lynch, NOCROP; Valentina Purtell, NOCCCD; Linda Skipper, NOCROP; Connie Van Luit, GGUSD; Steve Zamora, FJUHSD;**

EC MEMBERS ON THE PHONE*: N/A

*Bold text denotes Board-Approved Designees and/or Alternatives who officially voted

ADDITIONAL WG MEMBERS PRESENT: N/A

NOCRC STAFF PRESENT (WG): Kerrie Cornell (ESL); Jesse Crete (Proj. Lead); Esther Landin (Workforce Dev); Katherine Pham (Proj. Lead); Erin Sherard (SASS); Ivan Stanojkovic (ESL), Renee Day (SASS), and Joelle Haptonstall (DSS).

GUESTS PRESENT INVITED BY NOCRC: Kenneth Loapon, LAUSD; Katy Ramezani, OCDE

I. Welcome

- a. Approve October 16th Meeting Minutes
 - i. Jei Garlitos motions to approve
 1. Mary Lou Vachet seconds
 2. VOTE PASSED

II. Consortium Updates

- a. State Updates/NOCRC Budget
 - i. Jesse provided the updated Budget
 1. As of this month's report we have about \$6.6M left
 2. \$1.6M unencumbered
 - ii. NOVA
 1. Budgets were due 1/16/18
 2. Jesse provided what was submitted, she will email it out.
 3. Pulled the budget, at (total allocation plus data and accountabilities)
- b. NOCRC Office Expansion Update
 - i. Got the cost back from the contractor, with the cost of \$351k.

- ii. Sub committee hasn't met yet due to Jesse's continued discussion with the contractors regarding the price
- iii. Jesse spoke with SunCoast and they went through and explained the prices that they could cover to bring the cost down to 246k
- iv. In addition to all the costs that SunCoast will cover, they are willing to pay \$25/square foot
- v. Asking to increase our NOCRC portion by \$5,000 from \$120k to \$125k
- vi. Will need a formal vote to get to \$125k
 - 1. If approved, Jesse will call contractor to revise their plan
 - 2. Contractor requested two full weeks to make final changes.
Afterwards, it will be sent to the city for approval which could take up to 6 weeks
- vii. Mary Lou Vachet motions to expand the \$120k to \$125k for the expansion of the AEBG office
 - 1. Adam Gottdank seconds
 - 2. VOTE PASSED
- c. AEBG Director Position Update – Valentina
 - i. Hiring Committee met for the first time and discussed the framework of the position
 - ii. Upon the next meeting, interview questions will be decided
 - iii. Waiting on one more person complete the hiring training
- d. Workgroup Special Projects Manager Discussion
 - i. Proposed that Ivan act as Special Projects Manager over ESL, DSS and Basic Skills
 - ii. Keeping the line item for Special Projects Manager on those workgroups however use 1/3 of the cost to pay for salaries
 - 1. In case in a few months it doesn't work, we can go back to looking for a Full-Time person for Special Projects Manager
 - iii. For formalities, vote to split Salary, Conference, Mileage, etc to the three workgroups
 - iv. Adam motions to approve the split the salaries for Ivan and Kerrie to the three different workgroup budgets ESL, DSS, and Basic Skills
 - 1. Mary Lou seconds
 - 2. VOTE PASSED

- e. AEBG Summit 2018 – Discussion and Vote on Attendees
 - i. We were given 9 pins to send attendees to attend the AEBG Summit
 - 1. Additionally, those presenting receive their own Pin
 - a. Jesse and Ivan were given Pins
 - b. Valentina was asked to present as well as given a Pin
 - ii. We were given an extension to have the remaining list of attendees sent in by Thursday, December 21.
 - iii. NOCRC decided to send all the NOCRC Management Team, WG Leaders (at least one from each WG), plus Karen Bautisa – all costs associated with travel will be covered by NOCRC’s Project Lead conference budget. Final list of attendees includes:
 - 1. Jesse Crete (presenting), NOCRC SPD
 - 2. Ivan Stanojkovic (presenting), NOCRC SPM
 - 3. Esther Landin, NOCRC SPM
 - 4. Renee Day, NOCRC, SPM
 - 5. Karen Batista, NOCE Dean
 - 6. Julia Ornealas – AUHSD, DSS WG Leader
 - 7. Jei Garlitos – AUHSD, Basic Skills WG Leader
 - 8. Margie Abab – NOCE, Basic Skills WG Leader
 - 9. Raine Hambly – NOCE, CTE WG Leader
 - 10. Katalin Gyurindak – NOCE, ESL WG Leader
 - 11. Joanne Armstrong – NOCE, SASS WG Leader

*Valentina Purtell, NOCE Provost will also be attending and presenting, but NOCE will pick up her travel expenses.

III. Workgroup Votes

- a. Basic Skills
 - i. Vote to move Gilbert Lab instructional budget from NOCE General Fund to AEBG-funds (Total of \$43,736 for Winter and Spring 2018 terms)
 - 1. Jei Garitos motions to approve
 - a. Joyce Carrigan seconds
 - b. VOTE PASSED
 - ii. Vote to move the difference of \$3,600 from PacWest Security line item to from El Camino to Gilbert South
 - 1. Mary Lou motions to approve
 - a. Carrie Bisgard seconds

b. VOTE PASSED

- iii. Vote to move Jennifer Robles, Students Support Specialists from the El Camino/Gilbert West Strategies to supporting all the Basic Skills WG strategies (no financial impact).

1. Heidi Olshan motions to approve
 - a. Adam Gottdank seconds
 - b. VOTE PASSED

b. CTE/CWG

- i. Vote to move the Garden Grove ESL One-Stop class (part of the ELL Navigator Grant) from NOCE General Fund to AEBG-funds (~\$7,920 per term [\$15,840 for Winter and Spring])

1. Heidi Olshan motions to approve
 - a. Jei Garlitos seconds
 - b. VOTE PASSED

- ii. ELL Navigator Updates and plans to increase enrollment

1. Social Services Approved listed
2. One of the things we've piloted, participants in WIOA One-Stop orientations, stay around after and help anyone interested in applying (10 people applied to NOCE since)

IV. Ongoing vs. Onetime Costs

- a. Define, guidelines, etc...

V. Member Updates

- a. LAUSD – Heidi Olshan

- i. Will be changing the K-12 calendar for the following year. Will start on August 8, 2018

- b. OCDOE – Katy Ramezani

- i. Looking to expand areas like CTE
- ii. CCPA – moving forward with marketing. Connecting with each consortium

- c. Fullerton College – José Ramón Núñez

- i. Fullerton College became football state champions second year in a row

- d. PYLUSD – Carrie Bisgard

- i. Voted one of the top places to work in OC

- ii. Planning for Summer school
- iii. Looking to developing alternate suspension program and how to fund
- e. NOCCCD – Joyce Carrigan
 - i. Two projects to engage all three sites. Funded through Strong Workforce
 - 1. CTE branding optimization
 - 2. Internship project focused on students getting placed for jobs. Will take place in January
- f. AUHSD
 - i. Jei Garlitos
 - 1. Moving forward with social-emotional avenues for students in alterative educations
 - ii. Renae Bryant
 - 1. Million-dollar grant to hire more counselors and create classes
 - 2. Another grant request for Pathway to increase bilingual teachers
 - iii. Julie Ornelas-Smith
 - 1. 4 weeks into a program to help with social skills

Upcoming EC Meetings: (NOCRC Offices: 505 N Euclid, Suite 200, Anaheim)

Thursday, January 18th 1:30 p.m. to 3:30 p.m.

Thursday, February 15th 1:30 p.m. to 3:30 p.m.

Thursday, March 15th 1:30 p.m. to 3:30 p.m.

Thursday, April 19th 1:30 p.m. to 3:30 p.m. (*Draft 2017-18 Strategies & Budgets Presented*)

Thursday, May 17th 1:30 p.m. to 3:30 p.m. (*Vote 2017-18 Strategies & Budgets*)

Thursday, June 21st 1:30 p.m. to 3:30 p.m.