

EC MEMBERS PRESENT*: Margie Abab, SCE; Joanne Armstrong, SCE; **Carrie Bisgard, PYLUSD**; Jorge Gamboa, SCE; Jei Garlitos, AUHSD; Adam Gottdank, SCE; Raine Hambly, SCE; **Gail Kairis, NOCROP**; Sandi Layana, FJUHSD; Anna Lopez, FJUHSD; **Heidi Olshan, LAUSD**; **Valentina Purtell, NOCCCD**; Jose Ramon Nunez, FC; Denise Simpson, SCE; Mary Lou Vachet, OCDOE; Connie Van Luit, GGUSD

EC MEMBERS ABSENT*: Santanu Bandyopadhyay, CC; Araceli Chavez, AUHSD; Dana Lynch, NOCROP; Julie-Ornelas-Smith, AUHSD; Cynthia Vasquez Pettit, AUHSD; **Steve Zamora, FJUHSD**

*Bold text denotes Board-Approved Designees and/or Alternatives who officially voted

ADDITIONAL WG MEMBERS PRESENT: N/A

NOCRC STAFF PRESENT (WG): Jesse Crete (Proj. Lead); Joelle Haptonstall (DSS); Patricia Haro (CPS); Kenneth Kiesselbach (CPS); Esther Landin (Workforce Dev.); Denise Levy (Proj. Lead); Raquel Michel (ESL); Anthony Nguyen (DSS); Hilda Rivera (ESL); Erin Sherard (SASS); Ivan Stanojkovic (ESL); Angel Torres (ESL)

GUESTS PRESENT INVITED BY NOCRC: N/A

I. Welcome

- a. Approve November 17th Meeting Minutes
 - i. Approved with minor edits

II. Consortium Updates

- a. AEBG Director Position
 - i. Valentina reported that 1st round interviews occurred earlier in the week, but the committee was unable to reach consensus on which candidates to send to the next round. Therefore the District's minimum was not satisfied
 1. Position will be re-flown in the spring, could be as early as February.
 2. Valentina will reach out to the Executive Committee via email to request EC participation on the next hiring committee.
- b. 2017 Adult Education Framework & Outstanding Issues Letter from California Council for Adult Education (CCAЕ)
 - i. Valentina discussed the letter she received from CCAЕ as well as summarized her response.
 - ii. Valentina will be emailing the letter to the Executive Committee
- c. Data Collection
 - i. Deadline moved to February 20, 2017

- ii. NOCCCD is forming a Task Force to be lead by Tina King, SCE Director of Institutional Research and Planning. Will provide updates as they occur.
 - d. NOCRC Budget
 - i. Went over the entire NOCRC budget in detail. In the future, EC Members will receive an updated Budget Summary each month.
 - ii. One-Time Expenditures
 - 1. Since purchase of modular buildings for the Anaheim Campus is not architecturally feasible, we have a large amount of our 2015-16 allocation left to spend.
 - 2. The EC charged WGs to come up with one-time expenditures that can easily be voted on and then purchased. WGs have until the Feb EC Meeting to propose amendments to the current budget. Brainstorming ideas included:
 - a. Sending EC Members to Conferences/ProDevelopment
 - b. Mobile Assessment Van
 - c. Project Management Professional Expert Support for Marketing/Website
 - d. Expansion of AEBG Offices
- III. Workgroup Updates
- a. SASS
 - i. Vote to allow NOCCCD to fly Full-Time “parenting” faculty position
 - 1. Approved
 - ii. Many L&L workshops are scheduled for early 2017 for both Members and Partners
 - b. ESL
 - i. AUHSD is hosting 4 community forums (see flyers for more info; flyers will also be emailed)
 - ii. Admin Assistant I
 - 1. Will begin in January 2017
 - iii. Counseling
 - 1. Considering hiring 4th counselor in early 2017
 - c. DSS
 - i. Report on the San Diego – Transitional Alliance Conference
 - ii. Professional Development
 - 1. Mental health workshops conducted at local schools

- iii. Transition Counselors
 - 1. Met with 41 students since the beginning of the Fall.
- iv. ARISE Lab
 - 1. Instructional Assistant was hired by AEBG to work with SCE Counselor in Lab.
 - 2. Lab will be open 4-days a week, on 5th day will work with Job Development
- d. CTE/Combined Workgroup
 - i. One Stop
 - 1. Recap events of previous term with Albert at One Stop prior to beginning Winter term
 - 2. Hired 2nd Computer Instructor to join Asher Baca at the One Stop. Will offer 4 courses in Winter term
 - ii. 3 Career Pathways Specialists have been hired
 - 1. Hiring dates are staggered – two are present at the EC Meeting. The third will begin in January
 - 2. Will re-fly position to hire a fourth
 - iii. December \$kills to Pay the Bill\$ Workshops
 - 1. First two weeks of December at Gilbert. El Camino was cancelled after first week due to low attendance
 - iv. Strong Workforce Initiative
 - 1. Aligning SCE’s proposal with NOCRC’s Workforce Development & Career Pathways strategy
- e. Basic Skills
 - i. Extended Gilbert South offerings in December was very well attended and had two graduates
 - ii. High School Info Night will be on April 3, 2017 from 6-7pm at Anaheim Campus Room 105/107

Upcoming 2017 EC Meetings

Thursday, January 18 th	Thursday, March 16 th	Thursday, May 18 th
Thursday, February 16th	Thursday, April 20 th	Thursday, June 15 th

*Note: **Bold** dates denote EC meetings where we will vote on State required deliverables.*